



Workflow handover guide for grade and online

Required assets:

All original camera material (rushes)

AAF or XML (EDL is also acceptable but less preferable)

Reference video with offline audio mix with TCIP if possible

Graphics and/or font files (if applicable)

Any other media used in the timeline(s) such as archive footage or motion graphics.

Editorial and/or VFX notes with timecode reference describing edit details such as composite or retimed shots.

Timeline Management

Ideally your timeline should have one video track and one audio track. There may be some situations where multiple video layers are necessary such as when a composite shot or a graphics layer. Please elaborate on these in your editorial notes.

Please also ensure there are no nested clips in your sequence. All clips in your timeline should reference their original source clips.

Offline reference

Most file formats here are acceptable as long as it can contain a timecode track. DNxHD36 or ProRes Proxy or LT are preferred.

Having burnt in timecode on your offline reference video is essential and this timecode should match exactly to your timeline timecode. In addition, having the current clip name and source timecode burnt into the picture can also be very helpful in some situations.

Source TC	09:47:11:15
Source clip name	A059C008_130101_R14L
Timeline TC	01:15:44:16